

Name: _____ Date: _____ Period: _____

AP Note Taking Rubric

CATEGORY	4	3	2	1
Keywords vs. copying	Notes are recorded as keywords and phrases in student's words.	Notes are primarily recorded as keywords and phrases in mostly student's words.	Notes are primarily copied from the source. Some evidence of keywords and phrases in own words.	Notes are directly copied from the source.
Relevance	Notes relate to the topic and show the main ideas with ample examples.	Notes primarily relate to the topic, some main ideas with some examples.	Some notes relate to the topic, few main ideas with little examples.	Notes are not related to the topic, little main ideas with no examples.
Organization	All notes are handwritten, organized logically and effectively.	All notes are handwritten and most notes are organized with some logic, orderly and legible.	Notes are handwritten. Some evidence that notes are organized, with little order, somewhat legible.	Notes are not handwritten. No evidence of notes that are organized, orderly or legible.
Quantity	Enough notes to set all relevant, key data, but not excessive to create an effective product.	A sufficient number of notes are taken to create the product.	Nearly enough notes are taken to create the product.	Not enough notes are taken to create a product, or excessive notes are taken.

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